

## How To Find The File You Want To Convert

You can choose to convert PDF files that are:

1. Attached to an email

2. Stored by your device's document management software, viewer, or file handler

3. Stored on your SD card, or in a location that you access via a file manager, or in your downloads



Once you locate your file, follow the steps below to create or convert your PDF file.



## **Converting Your Files – Easy 2-Tap Process**

# **1** Open Your File

Opening your file will depend on the application that holds the file (or provides you access to the file). In general, try the following:

a) Press on the file you want to convert to get the "Complete action using"/"Open With" menu

b) Choose Open In Able2Extract

The file will be added to the Able2Extract file list.







# **2** Converting Your PDF

Once the PDF conversion process is done, your newly created document will be located in the Able2Extract file list.

a) Tap on the



conversion icon

b) Once the list of format conversions is visible, tap on your desired conversion output







#### The conversion will start immediately and display the following screen:







# **3** Retrieving And Sharing Your Converted File

All converted files will appear in the Able2Extract list.

a) Tap on the file to open it in your default file viewing app

b) Tap on the



Share icon to access a list of available services for

sharing your file







#### **Brief Background**

Able2Extract Mobile provides accurate and high quality conversions on the from any device running Android. Easily create and convert PDF files to and from editable Microsoft Office documents right from your Android phone.

#### Requirements

WiFi connection or Data Plan is required, because files are being sent to our servers where they are being processed by our best-on-market converting software, and once conversion is over, result is downloaded on your device.

## **E-mail Support**

Need help with your mobile conversion? We're here to help! You can reach us by phone at 416-920-2539 (M-F 9am-5pm EST). Or send us an email at <u>techsupport@investintech.com</u>. We'll do what we can to get your conversions working.

