

Sonic PDF Creator Mobile on iOS Quick Start Guide

How to Import the File You Want to Convert

You can choose to convert PDF files that are:

- 1. Attached to an email.
- 2. Stored by any other application installed on your device.

Once you locate your file, follow the steps below to convert your file into a PDF.

Converting Your Files

1. Open Your File

Choose to open the PDF with the Sonic PDF Creator app. There are two ways to do this:



a) If you are converting a file that is located in an email, you can send it to Sonic PDF Creator by long-pressing the file.



b) If you are sending it from another app – like your Dropbox app, for example – tap on the Share button and then choose to open the file in Sonic PDF Creator.

2. Convert Your File



The file will now appear on the Sonic PDF Creator app's file list and the process of converting the file into a PDF file will begin immediately.



Once the conversion has started, you are free to use other applications. Sonic PDF Creator will notify you once the file has been converted.

3. Retrieve and Share Your Converted File



Once the PDF conversion process is done, your newly created PDF will be located in the Sonic PDF Creator file list.



To send your file to another app, tap the file to open it, then press the Share button and then select the app you want to share the file with. **Important:** Notifications on your mobile device must be turned on for the app in order to get your converted files.

Here is how to turn the notifications on:



Close the app



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| * | Bluetooth On | |
| 9 <u>4</u> 2 | Cellular Data Airplane Mode | None (Banners) Alerts |
| | | Alerts require an action before proceeding. |
| C | Notification Center | Banners appear at the top of the screen and go away automatically. |
| 8 | Control Center | Badge App Icon |
| C | Do Not Disturb | Sounds |
| 0 | | |
| | General | ALERTS Show in Notification Center |
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| | Riveeu | Show on Lock Screen |
| U | rivacy | Show alerts on the lock screen, and in Notificat |
| | iCloud | |
| | Mail, Contacts, Calendars | |
| | Notes | |
| | Reminders | |
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Go to Settings > Notification Center

Find Sonic PDF Creator, and switch all notifications to "On"

Brief Background

PDFCreator generates accurate and high quality PDF files on the go from any device running iOS. Instantly create PDF files from Microsoft Office documents right from your iOS phone.

Requirements

WiFi connection or Data Plan is required, because files are being sent to our servers where they are being processed, and once the conversion is over, the result is downloaded on your device.

E-mail Support

Need help with your mobile conversion? We're here to help! You can send us an email at mobilesupport@investintech.com. We'll do what we can to get your conversions working.